

Packing List: Art Fairs and Day Shows



- Art panels or walls
- Tent and tent weights
- Hooks or hardware to hang art
- Promotional signage
- Additional table top signage
- Table and chairs
- Table cloth
- Promotional postcards
- Business cards
- Additional grab and go items
- Comment book or newsletter sign-up
- Lamps or lights
- Extension cord: 2 or 3 prong
- Power strip
- Cash box and change
- Credit card machine
- Scissors
- Razor blade
- Tape/Duct tape
- Fishing line or string
- Hammer
- Drill
- Variety of wall fasteners: nails, screws, putty, hooks
- Camera and charger
- Cell phone and charger
- Your artwork
- Cash for parking
- Directions if needed
- Paperwork for exhibit
- Phone number of person to contact
- Food, drinks, snacks
- Tax ID information
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